

Appendix 1

THE DEPARTMENT'S RESPONSE TO THE 2012 RECOMMENDATIONS

Recommendation	Acceptance Level/Response
<p>Staffing Issues</p> <p>1. Make substantive appointments to the remaining vacant positions on the senior management team at Wooroloo Prison Farm.</p>	<p>Supported</p> <p>Structure and appointments are implemented in line with whole of government/departmental policies with respect to FTE management. Only one position remains outstanding for permanent appointment.</p>
<p>Staffing Issues</p> <p>2. Improve anti-bullying strategies at Wooroloo Prison Farm with robust and transparent processes and mechanisms, and comprehensive training and education for all staff.</p>	<p>Supported</p> <p>Strategies are being reviewed and relevant training is scheduled for October 2012.</p>
<p>Staffing Issues</p> <p>3. Improve communication within the prison by implementing well-defined processes to ensure that all staff receive clear and consistent information.</p>	<p>Supported in Principle</p> <p>Minutes of all meetings are available via the shared drive. Additionally, minutes of Assistant Superintendent Prison Management/ Assistant Superintendent Operations meetings are always emailed to all staff for their edification. Wooroloo Prison's Communication Plan is available on the shared drive, which all staff can access. The prison will consider additional options to improve communication.</p>
<p>Staffing Issues</p> <p>4. Provide senior officers and acting senior officers with the opportunity to participate in relevant supervisors training offered by the Corrective Services Academy.</p>	<p>Supported</p> <p>Training for senior officers is scheduled to occur in October 2012 and will include modules on supervision, people skills and communication. Additionally, Wooroloo Prison will undertake a training needs analysis for all senior officers to identify those who have not completed the Supervisors Course Module 1 and 2. Officers who have not met these requirements will be offered the opportunity for further training, subject to funding. Corporately, consideration will be given to deliver alternative methods of training.</p>
<p>Staffing Issues</p> <p>5. With staff consultation and input, develop a strategic plan for Wooroloo Prison Farm outlining the prison's vision, role, priorities, culture and values.</p>	<p>Supported</p> <p>The Adult Custodial Business Plan is to be completed in October 2012. A Business Plan for Wooroloo Prison will be developed in conjunction with all relevant stakeholders.</p>

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<p>Custody and Security</p> <p>6. Review the various risk assessment procedures at Wooroloo Prison Farm with a view to improving and streamlining prisoner access to the industries area.</p>	<p>Supported</p> <p>The requirement for prisoners to be security cleared for external industries has been streamlined. Local Order 2.10 has been amended accordingly.</p>
<p>Care and Wellbeing</p> <p>7. Provide infrastructure and resources to upgrade the canteen at Wooroloo Prison Farm into a facility similar to those at Bunbury Pre-release Unit and Boronia Pre-release Centre for Women.</p>	<p>Not supported</p> <p>A sufficient and varied range of items are available at the prison for prisoner purchase. The process and frequency for purchases is adequate (weekly).</p>
<p>Care and Wellbeing</p> <p>8. Establish a representative forum for prisoners at Wooroloo Prison Farm similar to those operating at Acacia Prison, Albany Regional Prison and Hakea Prison.</p>	<p>Not supported</p> <p>All prisoners are afforded the opportunity to meet with staff at unit meetings and peer support meetings. The Assistant Superintendent Operations meets with prisoner representatives on a regular basis, including monthly peer support meetings, to discuss views and consider complaints and address issues. The peer support member also attends the Aboriginal Liaison Group Meeting.</p>
<p>Racism, Aboriginality and Equity</p> <p>9. Finalise and implement the Department of Corrective Services' policy on foreign national prisoners as a matter of urgency.</p>	<p>Supported – Existing Department Initiative</p> <p>The Department will develop a Foreign National Prisoners Policy with the intention to implement as soon as practicable.</p>
<p>Care and Wellbeing</p> <p>10. Establish family events as a more regular fixture on the Wooroloo Prison Farm calendar.</p>	<p>Supported – Existing Department Initiative</p> <p>It is acknowledged in the report these events are already happening and it is therefore considered there are sufficient family events conducted throughout the year (Good Beginnings three events, Anzac Day, NAIDOC week, and Christmas Tree). The prison has a family friendly visit centre which includes indoor and outdoor facilities. Toys and activities are available for children.</p>

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<p>Care and Wellbeing</p> <p>11. Expand the use of Skype (or similar technology) to include social visits and other visits.</p>	<p>Supported – Existing Department Initiative</p> <p>Skype is available at Wooroloo Prison and is used by Good Beginnings staff for social visits and father/child contact. The use of Skype for social visits is currently being trialled at numerous prisons and when this is concluded recommendations will be provided in respect to its viability for broader use.</p>
<p>Racism, Aboriginality and Equity</p> <p>12. Introduce strategies to ensure that Aboriginal prisoners are proportionately represented in higher levels of accommodation and higher paid employment at Wooroloo Prison Farm (in line with the Department of Corrective Services' Substantive Equality Policy).</p>	<p>Supported – Existing Department Initiative</p> <p>A section of self-care accommodation has been introduced exclusively for occupancy by suitable Aboriginal prisoners. Aboriginal prisoners are encouraged to live in this area. Aboriginal prisoners are not excluded from occupying other self-care and semi self-care areas of the prison. It should be noted that Wooroloo Prison works on a hierarchical system which does not disadvantage prisoners whose suitability is demonstrated through behaviour, conduct and work ethic etc earning them the privilege of living in this environment.</p>
<p>Health</p> <p>13. Ensure that health staffing levels at Wooroloo Prison Farm are not reduced.</p>	<p>Supported</p> <p>There is no plan to reduce the approved FTE level for Wooroloo. Where there are operational requirements, staff from other centres have added to the Wooroloo staffing levels.</p>
<p>Rehabilitation</p> <p>14. The Department of Training and Workforce Development should, consistent with previous practice, ensure that prisoners engaging in external studies are given access to training equivalent to other members of the Western Australian community.</p>	<p>Supported in Part</p> <p>The Department of Training and Workforce Development (DTWD) has stated that it is keen to work with the Department of Corrective Services to gain a clearer understanding of the total funded vocational education and training activity provided across the two Departments. Through this process a better appreciation may be gained of the total number of prisoners receiving training, the amount and value of this training and the nature of the courses delivered to assist in assessing the appropriateness of current delivery levels. An officer from the DTWD will contact the Department of Corrective Services to commence these consultations.</p>

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<p>Reparation 15. Ensure meaningful employment is available for all prisoners at Wooroloo Prison Farm.</p>	<p>Supported The Department aspires to provide meaningful employment for all prisoners and this is balanced against the requirement of self sustainability as part of proper prison management.</p>
<p>Reparation 16. Establish the Industries Coordinator as a permanent position at Wooroloo Prison Farm.</p>	<p>Supported See Recommendation 1.</p>
<p>Rehabilitation 17. Provide assistance and equipment for prisoners to prepare parole plans.</p>	<p>Supported – Existing Department Initiative The prison does provide support to prisoners to prepare parole plans. Wooroloo Prison has sufficient computers and a printer available for prisoners to prepare and print parole plans. Re-entry staff, sentence planning, peer support, prisoners and staff are available to assist prisoners. Wooroloo will add this information to its prisoner orientation process identifying where the facility is located and who is available to assist.</p>